



Course Joining Instructions

Course: Simulation and CFD Training

Dates: 21 – 23 September 2010

Venue: Meeting Venues, One Kingdom Street, Paddington Central, London, W2 6BD

Thank you for booking the above training course.

Please note that the information included in this message will not be posted to you unless you request otherwise. However we will email you again a few days before the course with a reminder of the details.

A full workshop programme is available for download at: www.designbuilder.co.uk/training.

Invoice and terms

You should have also received an emailed invoice for your booking. Our terms and conditions are contained on this invoice, but please note we require payment before the course commences. Please do take note of our cancellation charges which apply immediately on receipt of the invoice. Terms may be viewed on our website at www.designbuilder.co.uk

Software and laptop

Please download the latest version of DesignBuilder from www.designbuilder.co.uk under latest news. Please also be sure to install and activate the software (you will need to be connected to the internet) and to bring along your laptop computer. If you have not purchased a software licence we will provide a student licence for the duration of the course. You should also have admin rights to install software on your laptop so that we can update your software if necessary. Please also bring a mouse to use with your laptop.

Times and venue

Registration and coffee on each day will be from 9.00am, with the first sessions starting at 9.30am. We expect the days to close at approximately 5.00pm.

The course venue is:

Address: Meeting Venues, One Kingdom Street, Paddington Central, London, W2 6BD

Tel No: 0808 100 1800

Special needs

If you have special needs or will require assistance to reach the training room please send details to sales@designbuilder.co.uk

Substitutions

If you cannot attend and are sending a representative on the day please do let us know the name change ahead of time.

Refreshments

Refreshments and a light lunch are provided on each day. Please do advise us if you have any special dietary requirements by emailing us at sales@designbuilder.co.uk.

Enquiries

If you have any questions please contact our Event Manager Gina Mann at:

DesignBuilder Software Limited, Palace Chambers, 41 London Road, Stroud, GL5 2AJ

Tel: 01453 755500

Email: sales@designbuilder.co.uk

Directions to the Venue:

The A40 Westway, one of London's main arteries, runs alongside the development. Within a few miles the A40 becomes the M40 and links with the M25 providing speedy access to the national motorway network. Access to Paddington Central is directly off Bishop's Bridge on Bishop's Bridge Road, W2.

From Paddington Station Hall / Heathrow Express: (Do not exit at Praed Street)

Walk to the far end of platform 8 and follow signs to 'Sheldon Square - leading to Kingdom Street'

Walk over the walkway, along the canal, turn left at Starbucks.

In front of you is Sheldon Square amphitheatre, please cross to the other side where you will see Kingdom Street in front of you.

One Kingdom Street is on your left - you can see a bright yellow statue ("Untitled Yellow" by Steven Gontarski) outside our main entrance.

Exiting from Bakerloo line, District Line or Circle Line approaching Paddington clockwise:

Follow signs to Paddington mainline station and use the instructions above from Paddington mainline station hall.

Exiting from Hammersmith & City line or Circle Line approaching Paddington anti clockwise:

After the ticket barriers outside the tube entrance, turn left and follow signs to "Sheldon Square – leading to Kingdom".

By taxi:

Taxi access to One Kingdom Street at Paddington Central is directly off Bishop's Bridge on Bishop's Bridge Road, W2